

VICTORIA BALLROOM DANCE SOCIETY

Board of Directors meeting – Tuesday, September 19, 2023 at 3:30 p.m.

By MS Teams Meeting Minutes

Directors in attendance: Diane Duruisseau (Chair), Lawrence Gower, Brian Mason, Richard Pigeon (Treasurer), Maria Heron. Regrets: Jay Schmidt.

1. Call to Order

Meeting called to order at 3:36 p.m.

2. Approval of Agenda

MOVED by Diane to approve the agenda. CARRIED

3. Declaration of Conflict of Interest

None.

4. Appointment of Timekeeper

Brian agreed to be the timekeeper.

5. Approval of Minutes

MOVED by Diane to approve the August 8, 2023 minutes. CARRIED

6. Business arising from the minutes

N/A

7. Vice-president's report

Deferred items to number 10 and 11 in the agenda.

8. Treasurer's report

Richard provided a treasurer's report and reviewed revenues and expenses for the months of June, July, ending in August 31, 2023. He reported on bank balances, GICs and related interest accrued, YTD profit and working capital at the end of the month.

9. Committee reports

a) **Community Outreach:** No report.

b) **Dance:** Maria indicated that we still need to find a new chair for the forthcoming dances in the year, starting in October. Suggestion was made to reach out to Linda and

Ron Cain to see if they were interested in taking this on. Maria agreed to follow up on this.

c) **Finance:** covered above in treasurer's report

d) **Governance:** Diane reported that Thomas is interested in chairing this committee and to report to the board. She will reach out to Bob Adams to see whether he would be willing to sit on this year's Governance Committee with Thomas, given his extensive experience.

e) **Marketing and Promotions:** Brian reported that Dancing in the Square was very successful and that he wrote a thank you letter to Sophia in appreciation for her help in facilitating this venture. He will check into the application process for next year.

f) **Membership:** Lawrence reported that we have 76 regular members and 3 members who are students or dancers with a disability. We had 122 non-members between Jan. 1 and Aug. 31, 2023.

g) **Standards and Classes:** Lawrence reported that the students of the Intro to Ballroom class that was cancelled were approached in writing to see whether they would take the October class. They were offered 2 free classes and an October workshop as a makeup because of cancelled classes.

Diane and Lawrence reported that 2 practices were added to the dance schedule: Tuesdays from 7 to 9 p.m. at Les Passmore (one hour of line dances followed by one hour of Newcomer practice) and Saturdays at Cedar Hill Rec Centre from 12 to 2 p.m. The Tuesday line dance practice will be free for members and \$5 for non-members.

10. New business:

- a. 30th anniversary dance – Request for outstanding receipts to be submitted to Richard. Diane reported on the revenue and expenses relating to the Anniversary dance.

Diane will post some notes in Sync with recommendations for future committees involved in organizing anniversary dance events. This will highlight what we learned from our planning and work.

11. Bring forward items from the calendar

- a) AGM planning: AGM will be on Nov. 22, 2023. Treasurer will advise when reports are ready.

b) KMHA 2023 Committee

Diane noted that although she was a member of the KHMA Committee, she did not cast a vote at the decision-making meeting, as the other members of the Committee decided that she should not participate. This resulted in 5 out of 5 votes in favor of the KHMA Committee recommendation, voted on by the Board via emails between August 14 and 16, 2023.

12. Board correspondence

a) Email from John de Pfyffer regarding Centennial Square:

John's appeal will be added to the next newsletter.

13. Next Meeting – October 10, 2023 at 3:30 p.m.

14. Adjournment

MOVED by Diane to adjourn the meeting at 4:30 p.m. CARRIED