

VICTORIA BALLROOM DANCE SOCIETY

Board of Directors meeting – Tuesday, June 13, 2023 at 3:30 p.m.

By MS Teams

Meeting Minutes

Directors in attendance: Lynne Jordon (Chair), Diane Duruisseau, Lawrence Gower, Brian Mason, Richard Pigeon, Jay Schmidt, Maria Heron

1. Call to Order

Meeting called to order at 3:32 p.m.

2. Approval of Agenda

MOVED by Lynne to approve the agenda. CARRIED

3. Declaration of Conflict of Interest

None.

4. Appointment of Timekeeper

Brian agreed to be the timekeeper.

5. Approval of Minutes

MOVED by Lynne to approve the May 9 minutes. CARRIED

6. Business arising from the minutes

Noted that it was MOVED by Lynne through email to VBDS board of directors on May 27, 2023, that summer practices be open to members and non-members alike until Aug. 31, 2023. CARRIED by board of directors in a vote by email.

7. Vice-president's report

As discussed and agreed upon by directors, Diane confirmed that we will include 30 minutes of line dancing in our Wednesday practices starting at 6:30 p.m. on June 28, 2023.

8. Treasurer's report

Richard provided a treasurer's report and reviewed revenues and expenses for the month ending May 31, 2023. He reported on bank balances, GICs and YTD profit.

MOVED by Richard to invest \$40,000 (from our approximately \$84,000 of operating funds) in a GIC at 4.65% in a 12-month term. CARRIED.

9. Committee reports

a) Community Outreach: No report.

b) Dance: Maria noted our plans for our monthly dance schedule starting in September

2023. VBDS dances will be on the third Saturday of each month. Maria also noted that Janine will be stepping down as chair of the dance committee and that we would be looking for a new chair for September.

c) Finance: covered above in treasurer's report

d) Governance: No report

e) Marketing and Promotions: Brian reported that Dancing in the Square is on and that he is in the process of lining up DJs/bands and teachers.

f) Membership: Lawrence reported that we have 162 regular members (15 of those joined in 2023); 183 non-members (these dancers sign up for a non-member account to take VBDS classes as non-members). We have 9 members who are students/dancers with a disability.

g) Standards and Classes: no report. We will bring our summer schedule to Dancing in the Square to promote classes.

10. New business:

- a) 30th anniversary dance – Lynne and Diane updated directors on organizational aspects of the 30th anniversary dance: renting of needed items, attendance caps, ticket prices, layout, and catering proposal from Thrifty's for finger foods. Brian suggested and will look into having a 30th anniversary souvenir mug.

11. Bring forward – N/A

12. Board correspondence

a) Email from Elizabeth Smailes dated May 30, 2023 re: summer practices. Lynne to draft a reply from the board.

b) Confidential email sent to Elizabeth Smailes dated May 14, 2023 re: concerns about classes (email received on April 27, 2023.)

c) Confidential email sent to Elizabeth Smailes dated May 11, 2023 re: October 22, 2022 VBDS dance (email received on April 27, 2023.)

13. Next Meeting – August 8, 2023 at 3:30 p.m.

14. Adjournment

MOVED by Lynne to adjourn the meeting at 4:30 p.m. CARRIED