

VICTORIA BALLROOM DANCE SOCIETY

Board of Directors meeting – May 9, 2023 at 3:30 p.m.

Directors in attendance via Teams: Lynne Jordon (Chair), Richard Pigeon (Treasurer), Diane Duruisseau (Vice President), Lawrence Gower (Acting Secretary), Brian Mason.

Regrets: Jay Schmidt, Maria Heron

MINUTES

1. Call to order - Meeting called to order 3:32 pm
2. Approval of agenda
The Keith Honeyman Memorial Award was added to the agenda.
MOVED by Lynne to approve the agenda with one addition. CARRIED
3. Declaration of Conflict of Interest - None
4. Appointment of timekeeper - Brian agreed to be timekeeper
5. Approval of minutes – April 11, 2023 meeting
MOVED by Lynne to approve the April 11, 2023 minutes CARRIED
6. Business arising from the minutes - None
7. Vice-president's report
Diane reported on a request from a member for the financial statements presented at the AGMs that is outstanding.
Action : Lawrence to send 2021 financial statement(s) to the member requesting them.

She also reported that there has been a request by the Philippine society for a jive demo at the Banayan Centre on Blanshard on their Independence Day as well as for line dances at Cridge Centre. Diane will follow up mid June.

Re: Sept. 9th, 30th Anniversary dance, the hall has been secured and a \$1000 deposit has been made to the Scottish Community Centre.

Action: Publicity for the event - Brian will start making a list of contacts, Roman & Rennie, Bob Gibb, Tanya Spielman among other former instructors to ensure they are aware; all to forward names of people we should contact to Brian & Diane.

Action: Rental of tablecloths, water glasses, etc., from Victoria Party Rentals, Diane will check with Thrifty's about coffee. She will contact Rennie re: committee work.

Nine registered for the Gloria & Tony Workshops – good feedback received.

8. Treasurer's report
Richard reported he did not receive any dance expenses from Robin & Janine.
Action: Richard will follow up with them.

Competitor's practice payment has not been received. Normally, three payments for hall rental costs are made per year.

Action: Richard will send an email to Neil F. re: upcoming sessions and fees

Approval of invoices changes. Raymond Rusk will be the liaison with both instructors and verifies both Liz and Victor's going forward. Michael Kittel is verifying hall rentals.

Re: Tony & Gloria workshop invoice will be sent at the end of month, emailed to Treasurer & Diane.

9. Committee reports

- a) Community Outreach – Maria Heron away. No report
- b) Dance – Lynne reported on the tentative May 20th dance. There was agreement that the dance should go ahead using food and drinks in the locker.
Action: Lawrence will get supplies from locker
- c) Finance – Richard Pigeon - See above
- d) Governance – Lynne J reported on a brief meeting with Bob Adams (regrets Lynne Young) reviewing the changes to the Societies Act. It is recommended that others assist as appropriate to roles including Jay, Diane, Lawrence re: review section on conflict; membership only keep name, contact info; access to records, etc. Lynne Young has other board experience and Chris Siver will be asked re: legal questions arising from changes to the act effective May 1st, 2023.
- e) Marketing and Promotions – Brian reported that Dancing in the Square approval is expected to be forthcoming from Victoria in a week. We will use our freestanding banners. MC2 has given us two dates. A master of ceremonies is to be determined. As soon as we know we have the grant we can confirm our tentative plans.
- f) Membership – Lawrence reported that we have 158 members; 32 student/ disabled members. It was confirmed that student memberships are for full time high school or post secondary students.
- g) Standards and Classes – Lynne noted that we need to have a classes committee member approving volunteer leads/follows for classes, as we need to ensure that these volunteers have higher level experience in that style, and volunteers must dance with other students. Practices at Les Passmore on Wed night 7-9 can not be booked as of mid June at Cedar Hill so practices will move to Les Passmore at a new time.

Discussion about class planning & scheduling re: email received from Liz Smailes was rescheduled to May 10 at 2:30 for an *In Camera* session.

10. New business

- a) Keith Honeyman Memorial Award Nominations Committee - a 2023 committee needs to be struck: the most recent past Honeyman award winner is normally on the committee with the Vice President. Diane will consider other members of the committee. Nominations for the Honeyman award will be requested in the newsletter.

11. Bring forward items from calendar - None

12. Board correspondence

Email from Elizabeth Smailes re: concern about classes received April 27, 2023

13. Next meeting – June 13, 2023 at 3:30 p.m.

14. Adjournment Moved by Lynne that we adjourn at 4:30 pm and resume the meeting on May 10 at 2:30 on Zoom.