



28th ANNUAL GENERAL MEETING for the 2020-2021 year
8:37 P.M., WEDNESDAY, OCTOBER 20, 2021
CEDAR HILL RECREATION CENTRE GYM

APPROVED MINUTES

ROUTINE BUSINESS

1. Confirmation of attendance and quorum

The meeting was called to order by VBDS President and Chair Lynne Jordon at 8:37 p.m.

Number of members in attendance: 41 members (including 4 board members); 9 proxies.
Quorum confirmed.

Eric Jenkins rose to give a message of support to the current board.

2. Adoption of the agenda

The Chair introduced the motion for adoption of the agenda, noting that the board and members contributed resolutions for the members' consideration.

MOTION:

That the agenda be adopted, as written.

MOVED BY: Lynne Jordon

CARRIED

3. Approval of the minutes of the 2019-2020 annual general meeting (Oct. 20, 2021)

The minutes of the 2020 AGM held just prior to this meeting will be approved at the 2022 AGM.

4. Reports

a) Report of the President – Lynne Jordon

The President gave a verbal report. She summarized changes to the board of directors that took place during the year, reported a drop in membership numbers due to the pandemic, and listed all the activities VBDS held, whether virtually or in person, during the past year.

b) Report of the Treasurer – Ron Tannhauser

The Treasurer presented the financial statements for fiscal year 2020-2021.

Steve Hutchings asked questions regarding items amortized and equipment disposed of e.g., music systems, Dance Pacifica trophies, bleachers.

MOTION: That the member's questions be referred to the Finance Committee who will report to the board of directors.

MOVED BY: Lynne Jordon

CARRIED

NEW BUSINESS

5. Resolutions

5. a) **ORDINARY RESOLUTION #1: Setting membership dues for 2021-22** *(submitted by the Board)*

VBDS Bylaw 4 (a) states that "A Regular Membership shall expire at the end of August each year." Due to the pandemic, the 2020-21 year was anything but normal. VBDS classes and practices were curtailed in mid-November and we were not permitted to resume until mid-June, a period of seven months. In fairness to 2020-21 members, the board approved a two-month extension of the 2020-21 membership year to allow members to use cancelled class credits for fall classes in September and October 2021.

The board recommends 2020-21 members be given prorated membership dues November 1, 2021 to August 31, 2022: regular members, \$60; student/disability members, \$33.

The board also recommends Regular membership dues for new or lapsed members remain at \$72/ year; student/disability at \$40/ year, September 1, 2021 to August 31, 2022.

The board further recommends that the prorating *exception* requiring an absence of more than 1 year from the expiration date of the last membership year not be applied: regular membership dues for those joining after January 1 be prorated to \$52 and \$30 for student/disability; as of April 1, regular \$32, student/disabled, \$30.

MOTION:

BE IT RESOLVED that members who joined VBDS in 2020-21 have their membership year extended by two months (September and October) to allow these members the opportunity to complete classes cancelled in November 2020 due to the pandemic and not resumed until September 2021, and use outstanding credits. Regular membership dues for the period November 1, 2021 to August 31, 2022 (ten months) are \$60 and student/disability \$33 (corrected amount.)

The Board recommends the annual dues for regular membership be \$72 per annum, and that the rate for eligible students and disabled persons be \$40 per annum for the 2021-22 membership year. Regular members joining after January 1, be prorated to \$52, student/disabled prorated to \$30. Regular members joining after April 1, be prorated to \$32, student/disabled \$30.

Membership Type	Dues as of Nov. 1, 2021	Dues after Jan. 1, 2022	Dues after April 1, 2022
2020-21 Extended Regular Member	\$60	N/A	N/A
2020-21 Extended Student/Disability	\$33	N/A	N/A
Regular Member	\$72	\$52	\$32
Student/Disability Member	\$40	\$30	\$30

MOVED BY: Michael Kittel (on behalf of the board)

CARRIED

5. b) ORDINARY RESOLUTION #2: Appointment of an auditor *(Submitted by the Board)*

MOTION:

BE IT RESOLVED that the Victoria Ballroom Dance Society not appoint an auditor for the 2020-2021 fiscal year.

MOVED BY: Michael Kittel (on behalf of the board)

CARRIED

5. c) ORDINARY RESOLUTION #3: VBDS management during pandemic

(Submitted by VBDS Past Presidents Neil Fleischmann, Eric Jenkins, Alan Taylor, and Bob Adams)

MOTION:

BE IT RESOLVED that the VBDS Membership extends its thanks and congratulations to all past and current Members of the VBDS Board of Directors over the past 19 months, for their flexibility and diligence in creatively managing the business of the Society through the extremely challenging times posed by the COVID-19 pandemic;

And further, the VBDS Membership recommends that such flexibility and creativity should continue, in line with the best interests of the Society and of VBDS Members, until such time as the Provincial Health Office removes the orders that are in place in BC to ensure safe and effective public management of the ongoing COVID-19 pandemic.

MOVED BY: Neil Fleischmann

CARRIED

5. d) ORDINARY RESOLUTION #4: Directors' actions *(Submitted by VBDS Past President Steve Hutchings)*

MOTION:

BE IT RESOLVED that Victoria Ballroom Dance Society members fully support the VBDS directors when they chose to ignore the BC Societies Act, VBDS Bylaws and Members Resolutions when and how the directors see fit so long as they act honestly and in good faith with a view to the best interests of the society.

MOVED BY Steve Hutchings

The Chair indicated that the board considered this motion and urged members to reject this resolution. Alan Taylor noted flexibility is needed for the board to act during a pandemic; however, the motion is inappropriate as worded.

DEFEATED

5. e) ORDINARY RESOLUTION #5: Rescind resolutions *(Submitted by VBDS Past President Steve Hutchings)*

BE IT RESOLVED that Victoria Ballroom Dance Society members rescind the Board's Proposed Resolution on VBDS Special Funds passed at the October 22, 2014 board meeting establishing the Hodgson Fund and the Pacifica Fund with restrictions and guidelines for their use, and

Rescind the 2010 AGM Ordinary Resolution #3 Resolution on the VBDS Building Fund passed at the November 24, 2010 AGM.

The money in each of the funds is to be transferred to the VBDS General Fund and used as the directors see fit so long as they act honestly and in good faith with a view to the best interests of the society.

MOVED BY Steve Hutchings

DEFEATED

The Chair noted that this is a timely, but complex issue and not one that can be adequately dealt with at an AGM.

MOTION:

THAT the Finance Committee consider the special funds as outlined in Ordinary Resolution #5 and make recommendations to the board for consideration at the 2022 AGM.

MOVED BY Lynne Jordon

CARRIED

5. f) ORDINARY RESOLUTION #6: Waive pandemic restrictions *(Submitted by Anna Rajkowski)*

MOTION:

My proposition for resolution AGM this year is to write an open letters to Bonny Hendry and to BC Sport Association demanding to wave all restriction regarding face mask wearing and covid vaccine mandates, preventing dancers from normal environment and healthy dance practices and competition events.

Present unconstitutional mandates are harmful to the wellbeing of the dancers and existence and VBDS. Dancers, the sport man and woman should not be forced to disregard Canadian Charter of Rights and take part in any medical experiments. The government of any level should not prevent the citizens from proper medical treatment of their own choice by any person.

All people should breath freely and have rights to take care of their own health the best possible way according to their wish and their medical doctors advices. Huge majority of medical and sciences independent representative, who are forbidden from being interview and seen in corrupted mains stream media, are convinced that stopping any viruses from spread by wearing face masks and taking experimental injections/vaccines are ineffective and very harmful. It is time to demand to stop senseless restrictions which ruin health, and wellbeing of the dancers and our VBD Society. And I ask VBDS and Sport Dance BC also for respect Canadian Charter of Rights and Freedoms of every dancer and Canadians.

MOVED BY Anna Rajkowski

The Chair noted that the board cannot support this resolution. The board has approved safety measures determined to be appropriate to protect members.

DEFEATED

6. Report from the nominating committee

The Chair asked Raymond Rusk to present the report of the Nominating Committee, and introduced the following members: Raymond Rusk, Diane Moniz, Ines Swansberg, and Eric Jenkins. Lynne commended them for their work. No further nominations were called.

:

BE IT RESOLVED that the following members in good standing be acclaimed as Directors of the Victoria Ballroom Dance Society for a two-year term beginning October 2021 and ending at the AGM in 2023:

Maria Heron
Lynne Jordon
Michael Kittel
Rolands Muiznieks
Richard Pigeon
Jay Schmidt
Diane Truman

And BE IT FURTHER RESOLVED that, as usual, the VBDS Board of Directors may second and approve additional directors as required.

MOVED BY: Raymond Rusk (on behalf of the Nominating Committee) CARRIED

7. Election of members of the board

No election was held as members were acclaimed.

8. Announcement of the elected board members

New board members Maria Heron, Richard Pigeon and Diane Truman and returning board members Lynne Jordon, Michael Kittel, Rolands Muiznieks, and Jay Schmidt are acclaimed as directors of the board, for a two-year term.

9. Election of the President

The Chair advised that there is one nomination for president – Michael Kittel. No further nominations were received.

MOTION:

That Michael Kittel be acclaimed as president of the Victoria Ballroom Dance Society for the usual one-year term until the 2022 annual general meeting.

MOVED BY: Lynne Jordon CARRIED

10. Announcement of the elected president

President Michael Kittel spoke about his priorities as the incoming president of the Society.

11. Other business

The Chair opened the floor to general discussion.

12. Call to destroy ballots and adjournment of meeting

No ballots were used. The meeting was adjourned by the Chair at 9:36 p.m.

VICTORIA BALLROOM DANCE SOCIETY

Statement of Financial Position

2021-08-31

(unaudited)

	2021	2020
ASSETS		
CURRENT		
Cash	29,466	21,657
Term deposits	109,120	118,542
Accounts receivable	1,350	1,977
Inventory (shoe bags)	<u>269</u>	<u>552</u>
	140,205	142,728
 EQUIPMENT	 <u>4,257</u>	 <u>3,952</u>
 TOTAL ASSETS	 <u>144,462</u>	 <u>146,680</u>
 LIABILITIES AND NET ASSETS		
CURRENT		
Accounts payable	1,810	2,852
Unearned Revenue (2021 credit notes)	1,521	7,239
Gift Certificates issued	<u>0</u>	<u>544</u>
	<u>3,331</u>	<u>10,635</u>
 NET ASSETS		
General Fund	29,566	25,669
Development Fund	103,119	102,020
Pacifica Fund	2,563	2,536
Hodgson Fund	<u>5,883</u>	<u>5,820</u>
	<u>141,131</u>	<u>136,045</u>
	<u>144,462</u>	<u>146,680</u>

Victoria Ballroom Dance Society
Statement of Changes in Net Assets
Year ended August 31, 2021

					2021	2020
	<u>General</u>	<u>Development</u>	<u>Pacifica</u>	<u>Hodgson</u>		
	<u>Fund</u>	<u>Fund</u>	<u>Fund</u>	<u>Fund</u>		
Net Assets – Beginning of Year	\$25,669	\$102,020	\$2,536	\$5,820	\$136,045	\$138,179
Excess of Revenue over Expenses	3,897	1,099	27	63	\$ 5,086	\$ -2,134
Including interest earned allocation						

Net Assets – End of year	<u>\$29,566</u>	<u>\$103,119</u>	<u>\$2,563</u>	<u>\$5,883</u>	<u>\$141,131</u>	<u>\$136,045</u>

Victoria Ballroom Dance Society
Statement of Revenue and Expenses
Year Ended August 31, 2021
(unaudited)

	2021	2020
REVENUES		
Class fees	17,405	36,864
Membership Fees	8,702	20,729
Intro to Ballroom Dance	--	1,576
Monthly Dance Revenue	--	2,633
New Year's Dance Revenue	--	3,783
Competitors Practices	1,535	1,448
Face Shields and masks	411	717
Badges & Bags	544	52
Donations	337	2,430
Oak Bay High School Prog Contr	225	--
Miscellaneous Revenue	144	
Dancing in the Park	<u>1,350</u>	<u>1,374</u>
Net Revenue	<u>30,653</u>	<u>71,606</u>
Other Revenue		
Interest Income	--	5
Interest on Term Deposits	1,465	2,109
Thrifty Food Affinity Card	<u>1,841</u>	<u>340</u>
Total Other Revenue	<u>3,306</u>	<u>2,454</u>
Total Revenue	<u>33,959</u>	<u>74,061</u>
EXPENSES		
Direct Expenses		
Music Licences	--	946
Class Expenses (incl practices in 2021)	20,152	33,407

Dancing in the Park	2,180	1,315
Dance Practices	--	9,536
Intro to Ballroom Dance	--	650
Monthly Dances	--	2,099
New Year's Dance	--	1,610
School Program	--	898
Net GST Expense	<u>325</u>	<u>--</u>
Total Direct Expenses	<u>22,657</u>	<u>50,461</u>
General & Administrative Expenses		
WCB Expense	13	55
Accounting and Legal	15	2,784
Advertising General	--	2,605
Amortization	1,363	1,949
Bad Debt Fraud	--	806
Bank Charges	11	2
Board and AGM Expenses	--	341
Board of Directors Meetings	--	304
Courier & Postage	--	95
First Data Service Charges	464	2,452
Authorize.Net	--	518
Insurance	2,155	2,110
Office Administration & Zoom	467	7,583
Office Supplies	--	591
Music/DVD/CD	105	100
Rent/Storage	180	2,358
Supplies – Mask & Shields	--	542
Supplies – Shoe Bags	--	6
Telephone	--	205
Website Expenses and training	483	328
Showcase and recognition event	207	--
Name Badges	206	--
Refunds for cancelled classes	<u>547</u>	<u>--</u>
Total General & Admin. Expenses	<u>6,216</u>	<u>25,734</u>
TOTAL EXPENSE	<u>28,873</u>	<u>76,195</u>
NET GAIN (LOSS)	<u>5,086</u>	<u>(2,134)</u>

Note to Financial Statements
Year Ended August 31, 2021
(Unaudited)

1. PURPOSE OF THE SOCIETY

Victoria Ballroom Dance Society (VBDS) is a not-for-profit organization incorporated provincially under the Society Act of British Columbia. VBDS is a member-funded society. It is funded primarily by its members to carry on activities for the benefit of its members.

The purposes of the society are:

- to promote an interest in ballroom dancing;
- to create a physical and social environment that encourages people to participate actively in ballroom dancing as a performing art, as a recreational and social activity, and as a competition sport;
- to provide instruction at a variety of levels of ballroom dancing
- to provide social opportunities, workshops, and dances; and to encourage communication and friendship with other ballroom dance groups in the community, in the province, and elsewhere.

2. DESCRIPTION OF FUNDS

The VBDS has established four funds as a means to segregate usage of the individual funds as specified in applicable Board resolutions that initially set up the funds. While cash/term deposits of all funds are commingled, VBDS' accounting system records and tracks each fund's transactions and balances. Activities and balances are shown in the Statement of Changes in Net Assets.

3. **The General Fund** – Is the operating fund where all facets of VBDS' operations are facilitated, such as revenue deposits and payment for expenditures.

The Development Fund – Monies in this fund may be expended for specific purposes as approved by Resolution at a General or Extraordinary General Meeting of the Society.

The Hodgson Fund – This fund was established by funds bequeathed to VBDS from the estate of the late Wayne Hodgson. Monies in this fund may be expended by Board approval for special purposes consistent with promotion of ballroom dancing.

The Pacifica Fund – Monies in this fund may be expended by Board approval to support/promote competitive ballroom dancing in the Greater Victoria area.

4. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Equipment

Equipment is reported at cost less accumulated amortization. Equipment is amortized over its estimated useful life based on the declining balance method at the following rates:

Equipment	20%
Website	33%

5. EQUIPMENT

	<u>Cost</u>	<u>Accumulated amortization</u>	<u>2021 Net book value</u>	<u>2020 Net book value</u>
Equipment	\$10,691	\$7,665	\$3,026	\$2,115
Website	<u>\$8,748</u>	<u>\$7,517</u>	<u>\$1,231</u>	<u>\$1,837</u>
	<u>\$19,439</u>	<u>\$15,182</u>	<u>\$4,257</u>	<u>\$3,952</u>

New equipment was acquired during this fiscal year in the form of a portable speaker and microphone system (\$1,668).