

VICTORIA BALLROOM DANCE SOCIETY

Board of Directors meeting – Wednesday, Oct. 10, 2022 at 4:30 p.m.

By Zoom

Meeting Minutes

Directors in attendance: Michael Kittel (President and Chair), Richard Pigeon, Maria Heron, Rolands Muiznieks. Lynne Jordon (Past President). Regrets: Janine Wittich.

1. Call to Order

Meeting called to order at 4:32 p.m.

2. Approval of Agenda

MOVED by Lynne to approve the agenda with amendments. CARRIED

3. Declaration of Conflict of Interest

None.

4. Appointment of Timekeeper

Rolands agreed to be the timekeeper.

5. Approval of Minutes

September minutes approved with amendments.

6. Business arising from the minutes:

- a) Nominating committee – The committee will be comprised of Bob Adams, Thomas Webber and Lynne Jordon.

MOVED by Michael to accept the nominating committee CARRIED

Michael indicated he would consider another term as president if he has administrative support, especially for the administration of website membership & class registration and standards and classes.

7. President's report

Michael provided a brief written report. He noted that credit notes that expired on Dec. 31, 2021, have been closed and flagged as donations in the credit note registry spreadsheet. This document is located in our sync.com cloud storage.

Michael confirmed that cloud storage space has been increased. Website traffic increased in August, which may have been a bot issue. Zenutech has looked into this and resolved the issue. He reported that we have 114 regular members, up 26 since last meeting.

8. Treasurer's report

Richard provided a revised report on revenues and expenses for the month ending Aug. 31, 2022. It includes the workshop revenues, and competitors' practice fees. Richard also provided a report for revenues and expenses for month ending Sept. 30, 2022.

9. Committee reports

a) Community Outreach: no report.

b) Dance: We held a successful social dance on Sept 24. Many people helped out. It was the most decorated dance we've had since before Covid. We will hold a Halloween dance on Oct. 22, a dance on Nov. 19 and a Christmas dance on Dec. 10. Michael noted that the newcomers to pre-bronze dance was well-attended and other dances will be held. We could celebrate the founders on Nov. 19. To be decided: New Years' Eve dance.

c) Finance: covered in Treasurer's Report above.

d) Governance: Lynne noted the committee is considering a change to the bylaws regarding the term of president and appointment. Directors will need to approve a resolution by Oct. 24.

e) Marketing and Promotions: No updates other than that Janine has been doing promotions on Facebook.

f) Membership: No report.

g) Standards and Classes: Some classes were cancelled due to low registration. Students agreed to workshops on Fridays instead.

10. New business

a) None

11. Bring forward

a) Key dates for 2022 AGM – Michael shared the key dates leading up to the 2022 AGM.

b) Correction to provisionally approved 2020-2021 AGM. Jay to provide and board to approve at the next meeting.

c) Resolution regarding membership fees. MOVED by Michael to keep the membership fees the same. CARRIED. Directors will put this forward as a resolution at the AGM.

d) Resolution to amend the bylaws. Need to pass it at the board level. For special meeting on Oct. 24.

12. Correspondence – N/A

13. Next Meeting – Nov. 9, 2022 at 4:30 p.m. and special meeting on Oct. 24, 5 p.m.

14. Adjournment

MOVED by Michael to adjourn the meeting at 5:34 p.m. CARRIED