

VICTORIA BALLROOM DANCE SOCIETY

Board of Directors meeting – Wednesday, May 11, 2022 at 4:30 p.m.

By Zoom

Meeting Minutes

Directors in attendance: Michael Kittel (President and Chair), Jay Schmidt (secretary), Richard Pigeon, Diane Truman, Maria Heron, Lynne Jordon, Rolands Muiznieks

1. Call to Order

Meeting called to order at 4:29 p.m.

2. Approval of Agenda

MOVED by Michael to approve the agenda. CARRIED

3. Declaration of Conflict of Interest

None.

4. Appointment of Timekeeper

Lynne agreed to be the timekeeper.

5. Approval of Minutes

MOVED by Michael to approve the April 13 board meeting minutes. CARRIED

6. Business arising from the minutes:

a) Covid protocols – no changes.

b) Lynne noted that the nomination process is complete for the Keith Honeyman award.

7. President's Report

Michael provided a brief written report. He noted that the senior's demo at The Cridge had to be cancelled due to lack of available members to participate. We hope to reschedule it for June. A demo at Ross Place is scheduled for June 25. Regarding practices for silver and above members, we are limited by venue availability and costs. Michael conducted a survey on the topic.

MOVED by Michael that we trial one Wednesday practice per month using the silver and above music format, but keep it open to all members. CARRIED

8. Treasurer's report

Richard provided a monthly report for April (revenues and expenses). He noted that \$80,000 is in a GIC. Due to increased banking security regulations, Richard will need DOB, phone number and occupation of the directors.

Richard spoke to the different VBDS funds and their purposes. He proposed that available board members and Governance committee meet between May 31 and June 2 to discuss

recommendations for the funds.

9. Committee reports

- a) Community Outreach: Maria Heron noted the following possible future events: Dancing in Centennial Square, 2022 55+ BC Games (Sept. 13 to 17) and an Atrium lunchtime event. Lynne, Rolands and Maria will meet to discuss these events.
- b) Dance: Michael provided a brief written report. He noted the next social dance is on May 18. As per instructions from Cedar Hill Rec Centre, the doors will open at 8 p.m. and members have to leave at 9:45. Lynne has reached out to Cedar Hill to request the following Saturday dates for social dances from 7 to 9 p.m. in 2022: Sept. 24, Oct. 22, Nov. 26 and holiday dance on Dec. 17.
- c) Finance: covered in treasurer's report
- d) Governance: the governance committee met on May 10, 2022. Lynne provided a written report from that meeting. The committee noted that 3 policies (Confidentiality, Conflict of Interest and Harassment) need to be readily available on the VBDS website. Michael has since updated the site. Lynne noted that the governance committee will review and update the committee terms of reference document.
- e) Marketing and Promotions: No updates.
- f) Membership: Diane reported that we had 15 additional members join in the past month. We are now up to 196 paying members.
- g) Standards and Classes: Michael provided a written report of the latest financial review of classes, with a profit for this session. He said there is sufficient demand for some short Newcomer to pre-bronze classes in the next session.

10. New business

- a) Michael noted that we need a portable Bluetooth speaker to use at classes and practices and suggested that this come from the Hodgson fund.

MOVED by Michael that we purchase a portable speaker for up to \$200 from the Hodgson Fund. CARRIED.

11. Bring forward items.

- a) n/a

12. Correspondence

- a) Email from CHRC – covered in Dance committee report
- b) Silver and above practice – covered in President's report

13. Adjournment

MOVED by Michael to adjourn the meeting at 5:29 p.m. CARRIED