

## **VICTORIA BALLROOM DANCE SOCIETY**

**Board of Directors meeting – Wednesday, August 10, 2022 at 4:30 p.m.**

**By Zoom**

### **Meeting Minutes**

Directors in attendance: Michael Kittel (President and Chair), Richard Pigeon, Maria Heron, Rolands Muiznieks. Lynne Jordon (Past President), Jay Schmidt. Guest: Janine Wittich.

#### **1. Call to Order**

Meeting called to order at 4:32 p.m.

#### **2. Approval of Agenda**

MOVED by Michael to approve the agenda. CARRIED

#### **3. Declaration of Conflict of Interest**

None.

#### **4. Appointment of Timekeeper**

Maria agreed to be the timekeeper.

#### **5. Approval of Minutes**

June and July minutes approved with revisions.

#### **6. Business arising from the minutes:**

- a) Nomination of Janine Wittich as director and membership coordinator. Moved by Michael. CARRIED.
- b) VBDS AGM will be held on Wednesday, Nov. 23, 2022.

#### **7. President's report**

Michael provided a brief written report. He noted we have many venues available to us in the fall and schedules will be worked out in the coming weeks. Directors also discussed possibility of holding a VBDS 30<sup>th</sup> anniversary event.

Michael reported that some members still have credits for classes. Jay to look in past minutes to see if we decided on an expiry date for them. Michael also stated he will not be seeking a second term as president.

#### **8. Treasurer's report**

Richard provided a report on revenues and expenses for the month ending July 31, 2022. Lynne noted we have to file a GST return by end of Sept 2022, and complete the not-for-profit tax filing. We need 2 signers on the VBDS bank account for debit transactions. Rolands offered to be a signer to replace Diane Truman.

## 9. Committee reports

a) Community Outreach: Maria Heron reported that for the 2022 55+ BC Games (Sept. 13 to 17), we will not be recruiting volunteers for that because there is no honorarium.

Other updates: She contacted the director of marketing for The Bay Centre, who will reply in mid-Sept to let us know what space would be available for a demo. She raised the topic of dancing in the schools. Do we want to pursue this? Maria will do some more research.

b) Dance: September dance will be held on Saturday, Sept 24 at Cedar Hill Rec Centre from 7 to 9 p.m.

c) Finance: covered in Treasurer's Report above.

MOVED by Richard to retain The Hodgson Fund and the Development fund but to collapse the Pacifica Fund. CARRIED. To be presented to membership at AGM.

d) Governance: No report

e) Marketing and Promotions: No report. We have fall classes and membership rollover.

f) Membership: We added 3 new members in July.

g) Standards and Classes: Attendance has been good. Michael mentioned they'd like to offer 3-week intro to ballroom workshops, followed by a social dance open only to lower-level dancers. He noted Victor suggested grouping newcomer, intermediate and pre-bronze in one beginner level

## 10. New business

a) n/a

## 11. Bring forward items.

a) Lynne said the Keith Honeyman Memorial Award committee met recently. They received three nominations. One was disqualified as not a member. The recipient will be announced at the Sept. 24 dance.

## 12. Correspondence

b) Email from Steve Hutchings regarding his question about advertising expenses. This question from the 2019 AGM about advertising expenses in 2019-2020 was addressed at the July 26, 2022 Finance committee meeting. From the minutes: *A review of prior years' expenses indicate considerable fluctuation. Facebook ads and other promotional materials such as banner and signboard were one-time expenditures that increased amounts.*

## 13. Next Meeting – Sept. 14, 2022 at 4:30 p.m.

## 14. Adjournment

MOVED by Michael to adjourn the meeting at 5:29 p.m. CARRIED