

Committee Terms of Reference

Finance Committee

To advise the board on matters related to the financial health of the club. Topics include but are not limited to:

- Preparing an annual budget
- Reviewing revenue and expense streams against budget and reporting anomalies
- Providing recommendations for improved financial accountability

Members of the committee are free to consult with other members of the board, members of the VBDS and the general public as they see fit.

Classes and Standards Committee

To advise the board on matters related to the course offerings of the club. Topics include but are not limited to:

- Establishing course offerings in Sessions 1 – 6
- Determining suitable halls
- Communicating with instructors on classes and halls

Members of the committee are free to consult with other members of the board, members of the VBDS and the general public as they see fit.

Governance Committee

To advise the board on matters related to the structural health of the club. Topics include but are not limited to

- Reviewing Constitution to advise changes at our next AGM
- Establishing a Harassment Policy
- Reviewing other documentation

Members of the committee are free to consult with other members of the board, members of the VBDS and the general public as they see fit.

Dance Committee

To advise the board on matters relating to dances sponsored by VBDS. Topics include but are not limited to:

- Organize Monthly Dances
- Organize New Years Dance

Members of the committee are free to consult with other members of the board, members of the VBDS and the general public as they see fit.

Marketing & Promotion

To advise the board on ways to promote VBDS to the Greater Victoria community with a view to increasing membership. Topics include but are not limited to:

- Provide input on items of interest for our Website and Facebook page
- Develop advertising and promotional campaigns on line and in print

Members of the committee are free to consult with other members of the board, members of the VBDS and the general public as they see fit.

Membership Committee

To advise the board on ways to enhance the members experience with VBDS

- Assist with Class Registrations
- Devise ways to improve membership retention year to year

Members of the committee are free to consult with other members of the board, members of the VBDS and the general public as they see fit.

Community Outreach

To advise the board on ways to improve the awareness of Ballroom Dancing in the Greater Victoria area.

- Dancing in the Schools
- Seniors demonstration program

Members of the committee are free to consult with other members of the board, members of the VBDS and the general public as they see fit.