

## **VICTORIA BALLROOM DANCE SOCIETY**

**Board of Directors meeting – Wednesday, March 9, 2022 at 4:30 p.m.**

**By Zoom**

### **Meeting Minutes Approved**

Directors in attendance: Michael Kittel (President and Chair), Jay Schmidt (secretary), Richard Pigeon, Diane Truman, Maria Heron, Lynne Jordon. Regrets: Rolands Muiznieks

#### **1. Call to Order**

Meeting called to order at 4:32 p.m.

#### **2. Approval of Agenda**

MOVED by Lynne to approve the agenda. CARRIED

#### **3. Declaration of Conflict of Interest**

Michael declared a potential conflict of interest because he will be taking private lessons with a board-contracted teacher. Directors discussed.

MOVED by Lynne that the board has considered the potential COI Michael raised and do not see a conflict at this time. Governance committee to provide guidance on COI procedures in future. CARRIED. Michael abstained.

#### **4. Appointment of Timekeeper**

Maria agreed to be the timekeeper.

#### **5. Approval of Minutes**

MOVED by Michael to approve the February board meeting minutes as amended. CARRIED

#### **6. Business arising from the minutes:**

a) Masking and vaccine requirements – It's expected that public health orders will soon be updated and may include changes to masking and vaccine card requirements. The board discussed and agreed that VBDS will follow any new public health orders or changes, including removal of mask and vaccine card once that occurs. Current requirement is that the vaccine card is in place till June 30, 2022.

#### **8. President's Report**

Michael provided a brief written report. He has confirmed with 2 venues that attendance records are no longer required and is waiting to hear back on a third venue. This will necessitate a revision to our COVID safety plan/communicable disease plan. Lynne agreed to revise these as per PHOs. Michael noted that the music he received from Neil has been installed on 2 of the VBDS computers.

## 8. Treasurer's report

Richard provided an overview of February financials and a comparison of January and February income and expenses. He reported that a cheque for \$80,000 has been sent to be invested at 2.15% in a one-year term.

## 9. Committee reports

a) Community Outreach: Maria said we all set to participate in the 55+ Lifestyle Show on April 12, 2022 at Pearkes arena. She asked the members if we'd like to place an advertisement in their program at \$99.

MOVED by Maria to place an advertisement in their program CARRIED

Maria noted that we can participate in a prize draw at the 55+ Lifestyle Show.

MOVED by Michael that we offer \$100 toward prizes for eligible VBDS events to be determined later. CARRIED

b) Dance: Directors discussed venues that are available to us for dances. Saanich Commonwealth Place is very expensive. Cedar Hill Rec Centre is not available on Saturdays and Sundays. Les Passmore is not available until September. Michael proposed turning a Wed night practice into a social dance, possibly on March 23. Directors discussed and agreed that it could be open to non-members. The possibility of setting up a shoe swap at some point was also discussed.

c) Finance: Covered in treasurer's report

d) Governance: Lynne noted that she met with Bob Adams and Liz Frick. They are coming up with a list of outstanding items for the governance committee to work on and will meet before the April board meeting.

e) Marketing and Promotions: Michael reported that we are adding two new features to the newsletter: a member spotlight and a "for sale/seeking" section.

f) Membership: Diane reported that we have had 7 people join VBDS in the past month. She suggested we schedule an intro to ballroom session shortly after the 55+ Lifestyle Show.

g) Standards and Classes: Michael reported that gold plus classes wrapped up and that more sign-ups to pre-bonze classes have occurred. Newcomer classes in Langford were not well attended. He is considering amalgamating the CHRC and Langford classes. He mentioned that new member Janine would be willing to join the Standards and Classes committee.

## 10. New business

a) Music library – no updates

## 11. Bring Forward items.

a) Keith Honeyman Memorial Award – procedures are stored in Sync. Directors discussed launching the nomination process going by placing a section in the newsletter.

## 12. Correspondence

Directors discussed and agreed with request from John de Pfyffer asking us to place an item in our newsletter regarding Friday, March 18 fundraiser for Ukraine at Edelweiss club.

## 13. Adjournment

MOVED by Michael to adjourn the meeting at 5:45 p.m. CARRIED