

VICTORIA BALLROOM DANCE SOCIETY

Board of Directors meeting – Wednesday, Feb. 9, 2022 at 4:30 p.m.

By Zoom

Meeting Minutes

Directors in attendance: Michael Kittel (President and Chair), Jay Schmidt (secretary), Richard Pigeon, Diane Truman, Rolands Muiznieks, Maria Heron. Regrets: Lynne Jordon

1. Call to Order

Meeting called to order at 4:32 p.m.

2. Approval of Agenda

MOVED by Michael to approve the agenda. CARRIED

3. Declaration of Conflict of Interest

None declared.

4. Appointment of Timekeeper

Rolands agreed to be the timekeeper.

5. Approval of Minutes

MOVED by Michael to approve the January board meeting minutes. CARRIED

6. Guest presentation

Grace Wong Sneddon gave a presentation on good governance and conflict of interest best practices. Bob Adams and Lynne Young also attended. Governance committee should meet in the next month and review policy documents and report back.

7. Business arising from the minutes:

- a) COVID update – Michael reported that although some restrictions were lifted in January 2022, there is a 25-person limit so VBDS has requested members sign up online for practices.

8. President's Report

Michael provided a written report. He noted that he received electronic copies of 700 songs from Neil. Michael will organize a music review session with members who volunteered to help with this.

8. Treasurer's report

Richard provided revenues and expenses for the month ending Jan. 31, 2022. He also provided bank balances.

He noted that the interest rates for GICs went up by 1.4%. He suggested that instead of the initial investment of \$40,000 that the board previously agreed to, that we invest \$80,000 in a

one-year GIC at 2.15%.

MOVED by Richard to increase GIC investment from \$40,000 to \$80,000 in a one-year term.
CARRIED.

GST return – Richard confirmed that our previous treasurer, Ron Tannhauser, filed the VBDS GST return for 2020-21.

Responses to questions from AGM – Jay to send Richard the questions.

9. Committee reports

a) Community Outreach: Maria suggested VBDS participate in the 55+ Lifestyle Show on April 12, 2022 at Pearkes arena. We could have a table there as well as do a couple of demos on the stage. We would seek volunteers to staff the booth and do demos.

MOVED by Maria that VBDS participate in the 55+ Lifestyle Show on April 12 at a cost of approximately \$150
CARRIED

b) Dance: No report

c) Finance: covered in treasurer's report

d) Governance: No report

e) Marketing and Promotions: Michael met with some new members. Amanda is a graphic artist and offered to assist with website and newsletter refresh. For social media Jake suggested VBDS use Facebook and Instagram and have 4 content creators to help with posts. To recruit new leads we could target seniors' rugby and racquetball players. For the VBDS website Michael currently updates the site, but Lawrence has offered to help more with this. Frequency of newsletter. Michael proposed we switch to sending out the newsletter every 2 weeks instead of weekly.

f) Membership: Diane reported that we have 157 members, including 7 students and people with disabilities.

g) Standards and Classes: Michael reported on classes. He has set up intro to ballroom and newcomer classes in Langford. Intermediate level classes have been popular. We combined a bronze and pre-bronze class. Royal Oak Women's Centre Silver/Gold classes were cancelled and instead we're holding Newcomer to Pre-Bronze practices there on a temporary basis.

10. New business

a) Music library – addressed in president's report

11. Bring Forward items

a). n/a

12. Correspondence

We received an email from a member about how slippery the floor is at CUC. Michael said he would wash it and received advice from a supplier about refinishing it with an

alternate to wax. Regarding insurance, Gordon United Church needs to be added to our insurance policy. Rolands will take care of it.

13. Adjournment

MOVED by Michael to adjourn the meeting at 6:09 p.m. CARRIED