

VICTORIA BALLROOM DANCE SOCIETY

Board of Directors meeting – Wednesday, Jan. 12, 2022 at 4:30 p.m.

By Zoom

Meeting Minutes

Directors in attendance: Michael Kittel (President and Chair), Lynne Jordon (past president), Jay Schmidt (secretary), Richard Pigeon, Diane Truman, Rolands Muiznieks. Regrets: Maria Heron

1. Call to Order

Meeting called to order at 4:31 p.m.

2. Approval of Agenda

MOVED by Michael to approve the agenda. CARRIED

3. Declaration of Conflict of Interest

None declared.

4. Appointment of Timekeeper

Rolands agreed to be the timekeeper.

5. Approval of Minutes

MOVED by Jay to approve the December board meeting minutes. CARRIED

6. Business arising from the minutes:

- a) COVID update – No update. Public Health orders are still in place prohibiting dance classes and practices.

7. President's Report

Michael provided a brief verbal report.

8. Treasurer's report

Richard reported on expenses, income and losses and provided YTD numbers. He noted that we will be moving to an accrual-based accounting system, which will provide a truer reflection of month-over-month operations. Richard will provide an update on VBDS GST payments at the February meeting.

MOVED by Richard that we immediately invest \$40,000 in a one-year term GIC at best available rate. We will hold off on investing remainder of funds till next meeting in case a potential rate hike from the Bank of Canada can allow us access to more favorable interest rates. CARRIED

9. Committee reports

- a) Community Outreach: no report

b) Dance: No report

c) Finance: Richard will work on responses to questions the board received at the last AGM and will provide an update at the February meeting. Richard noted the remaining credit notes have an expiry date of Dec. 31, 2021.

MOVED by Jay to extend the expiry date on open credit notes until Aug. 31, 2022.

CARRIED

d) Governance: Lynne reported that she will look into the possibility of adding to the VBDS constitution a statement from the Societies Act that a member-funded society exists primarily for members.

e) Marketing and Promotions: Michael suggested possibility of having a page on the VBDS website for members to network. Lynne brought up the 2022 55+ BC Games to be held in Victoria Sept. 13 to 17 and suggested VBDS could do a demonstration. Rolands and Lynne to discuss with Maria.

f) Membership: Michael reported that he will contact people who participated in intro to ballroom sessions.

g) Standards and Classes: Michael reported that when restrictions are lifted, he will reserve venues and get classes going again, including a spot in Langford.

10. New business

a) Music library – Michael will print a correction in the newsletter as he had incorrectly stated that some of the VBDS had been lost. Richard suggested we could ask members if they want to donate their own CDs. We'll go through the music we own, and repopulate music players.

11. Bring Forward items

a). n/a

12. Correspondence

In an email to the board, Raymond Rusk provided the following information:

Disposition of music assets

2 of 3 VBDS Certified Data NUC (circa 2013) computers/TVs still function. On Dec 19, 2021 they were transferred to Michael Kittel. One of the VBDS computers will not power on. Raymond Rusk currently has it and is seeing if it can be repaired.

VBDS owns more than 150 purchased CDs of dance music, containing more than 2,800 individual music selections. On Jan 4, 2022 they were transferred to Michael Kittel.

13. Adjournment

MOVED by Michael to adjourn the meeting at 5:38 p.m. CARRIED