

VICTORIA BALLROOM DANCE SOCIETY

Board of Directors meeting – Wednesday, December 8, 2021 at 4:30 p.m.

By Zoom

Meeting Minutes DRAFT

Directors in attendance: Michael Kittel (President and Chair), Lynne Jordon (past president), Jay Schmidt (secretary), Richard Pigeon, Diane Truman. Regrets: Rolands Muiznieks, Maria Heron

1. Call to Order

Meeting called to order at 4:31 p.m.

2. Approval of Agenda

MOVED by Lynne to approve the agenda. CARRIED

3. Declaration of Conflict of Interest

None declared.

4. Appointment of Timekeeper

Jay agreed to be the timekeeper.

5. Approval of Minutes

MOVED by Lynne to approve the November board meeting minutes as revised. CARRIED

6. Business arising from the minutes:

a) COVID update – VBDS will retain meeting attendance sheets for dances and practises.

b) Provisional approval of 2020 and 2021 AGM Meeting minutes – Lynne MOVED to provisionally approve the 2020 AGM minutes. CARRIED

2021 AGM Minutes - Lynne moved to approve MOVED to provisionally approve the 2021 AGM minutes CARRIED

Finance will follow up on items noted in the minutes. Lynne will draft answer to question about advertising.

c) Matured GICs – Money is currently sitting in a low-interest account. Richard recommends putting some money in a GIC outside of Coast Capital to get a higher rate. He would do this after preparing a budget.

7. President's Report

Michael provided a written report. He noted some ideas for recruiting some new leads, cleanup of website data and Sync folders. He suggested promotions targeting solo men and possibly exhibiting at the 55+ Lifestyle Show on March 8.

8. Treasurer's Report

Richard spoke to the financial statement for Sept, October and November, 2021 that he provided as a written report. Liability insurance expiry date is Dec. 18, 2021. Richard will reach out to insurer to follow up.

9. Committee reports

- a) Community Outreach: no report
- b) Dance: Covered in president's report
- c) Finance: Covered under treasurer's report
- d) Governance: No report.
- e) Marketing and Promotions: covered in president's report.
- f) Membership: Diane Truman noted we have 131 members. She mentioned more will likely join in January.
- g) Standards and Classes: Michael has put out a proposal for classes, which he emailed to members of the board. He suggested an 8-week format for classes. Lynne suggested recruiting "class reps" for announcements.

10. New business

- a) Policy on who can attend practices – Lynne said there is no rule that prevents ProAm participants from attending practising. Teachers are members – they can come to practises.
MOVED by Richard: Practices are open to all members and guests (up to 2 visits) but are not to be used for private lessons between students and teachers. CARRIED
- b) December practice – Michael proposed a festive format with lights dimmed, tables, and encouraging members to dress up. Additional Saturday practice on Dec. 18 at CHR and Wed, Dec. 22 at CUC. Registration will be required.
- c) Covid safety plan and masking for instructors – Instructors can remove their masks when teaching.

11. Bring Forward items

- a). n/a

12. Correspondence

John de Pyffer's letter. Lynne to follow up with him by phone and email.

Janine's email – covered under item 10a

13. Adjournment

MOVED by Michael to adjourn the meeting at 5:35 p.m. CARRIED