

# Victoria Ballroom Dance Society

## Board of Directors meeting

June 9, 2021 at 4 p.m. by Zoom

<b>Present:</b>	<b>Lynne Jordon (President and Chair), Rolands Muiznieks, Ron Cain, Jay Schmidt, Michael Kittel, Julie Taylor, Brian Mason</b>
<b>Absent with Regrets:</b>	<b>Ron Tannhauser, Liz Frick (on leave)</b>

### 1. Call to order

Meeting called to order at 4:04 p.m.

### 2. Approval of agenda

MOVED by Rolands Muiznieks to approve the agenda. CARRIED

### 3. Declaration of conflict of interest - None declared

### 4. Appointment of timekeeper - Rolands Muiznieks

### 5. Approval of minutes

MOVED by Jay Schmidt to approve the minutes as amended of the May 12, 2021 meeting.  
CARRIED

### 6. Business arising from the minutes

- a) Covid tracking - Updates as needed.
- b) Payment system and website – Michael Kittel reported on meetings with IdeaZone, the company that designed the website. To update our payment system a website redesign is required. Michael Kittel will continue to investigate the full spectrum of options and costs and report back. Website team: Jay, Michael and Lawrence will work on updating the website.
- c) Board appointments – Lynne indicated that a membership coordinator is needed to replace Cathy Hodson who resigned recently. A dance committee chair / coordinator is also needed. Board to consider appointments at the July meeting. A call out will be put in the newsletter.

### 7. President's report

Lynne provided a written report. She noted that any proposed changes to bylaws need to be considered by the governance committee well in advance of the AGM. Future discussion is needed re: 2021-22 membership fees.

**7. Treasurer's report** - No report.

**8. Committee reports**

- a) Community outreach – Rolands reported on the dance events at Royal Athletic Park (RAP) on Mondays in July and August, excluding long weekends.

MOVED by Rolands to approve paying the Commodores band up to \$1,300 and up to \$600 for instructors (\$1,900 total budget) for the RAP community outreach events, noting that VBDS may receive approximately \$1,100 from RAP. CARRIED.

- b) Dance – No report; no Chair.
- c) Finance – Michael reported on the payment and website project (above.)
- d) Governance – Governance committee will meet before the next board meeting to discuss VBDS policy regarding vaccinations and public health guidelines.
- e) Marketing and promotions – No report.
- f) Membership – No report. The membership committee includes Michael Kittel, Julie Taylor and Lynne Jordon.
- g) Standards and classes – Lynne reported that if Step 2 goes forward on June 15, VBDS can offer Intro to Ballroom sessions, as well as review workshops and practices for members.

MOVED by Lynne to offer workshops for members at no charge. CARRIED.

MOVED by Lynne to offer Introduction to Ballroom sessions at no charge. CARRIED

**9. New business**

- a) Review committee terms of reference – defer to next meeting
- b) Website updating team – covered in section 6b.
- c) Strategic planning

**10. Bring forward items from calendar**

AGM planning. Lynne and Jay will meet to discuss.

**11. Board correspondence**

Domain name registration is due.

A statement from Socan/Entandum requires follow-up.

**12. Adjournment**

MOVED by Rolands Muiznieks to adjourn at 5:59 p.m.