

VICTORIA BALLROOM DANCE SOCIETY
Board of Directors meeting

Wednesday, December 9, 2020 at 4:00 pm

via Google Meet

Directors in attendance: Ron Cain, (Minute taker until 4:30 pm), Betty Choy, Henry Choy, Cathy Hodson, Lynne Jordon (President and Chair), Brian Mason, Rolands Muiznieks
Absent due to illness: Liz Frick (Secretary)

DRAFT MINUTES

1. Call to order - 4:05 p.m.
2. Approval of agenda – **MOVED** by Henry Choy to approve the agenda CARRIED
3. Declaration of conflict of interest – None identified.
4. Appointment of timekeeper – Betty Choy
5. Approval of minutes
MOVED by Rolands Muiznieks to approve the minutes of Nov 11, 2020 as presented. CARRIED
6. Business arising from minutes
 - a) Covid Planning update – Updates to our COVID record document are still required. Betty will assist Lynne with the editing.
 - b) Project Scope – VBDS class registration, membership and payment system review. No update from Lynne and Betty.
 - c) Update on 2020 AGM and application for extension – Ron will follow up with the BC Registry Office regarding the extension of the 2020 AGM.
 - d) Appointment of new Board members - Rolands reported on his efforts on behalf of the board to recruit new Board members and noted that Jay Schmidt has agreed to join the VBDS Board of Directors.
7. President's Report – received.

MOVED by Rolands Muiznieks that the Board appoint Jay Schmidt to the VBDS Board effective immediately and until the 2020 AGM is held.

Lynne thanked Rolands for his efforts on behalf of the board to recruit VBDS directors and other volunteers.

8. Treasurer's Report – see Finance Committee

9. Committee Reports

a) Community Outreach – Rolands suggested members be canvassed for ideas on ways to reach out to the community.

b) Dance - No report. A vacancy in the Dance Coordinator position is outstanding.

c) Finance - The report of the Finance Committee was received, including the first quarter Income Statement. Revenues from name badges were reviewed. Betty and Henry reported on term deposit maturity dates and the need to review reinvestments to stagger maturity

d) Governance - Follow-up with BC Registry is outstanding.

e) Marketing and Promotions – No further promotion of shoe bags this month.

d) Membership - As of November 19, VBDS has cancelled dance practices to be in compliance with the provincial health officer's order. This order is in place until Jan 8th, 2021.

The online Membership Pro database is not up-to-date as many members did not renew or join via the website process. A volunteer has offered to assist with this so resolution is underway.

g) Standards and Classes - No classes in December. Session 2 classes were suspended as per the provincial health officer's order and credits will be issued for these classes. March class cancellation credits and November credits will be issued before December 31, 2020 and a record of these credits will be uploaded to Sync.

10. New Business

a) International style Ballroom Dance DVIDA syllabus on DVD + online - A member has suggested that VBDS purchase this collection, at a cost of approximately \$1,100. The Board deferred a decision on this purchase at this time.

11. Bring Forward items from calendar

a) AGM 2020 planning - Extended to no later than November 1, 2021.

b) New Year's Eve Dance - A Virtual Social was considered if a volunteer can organize it. Suggestion is to do this on Dec 30.

12. Correspondence - No correspondence was received. Note: secretary@vbds.org email has not been accessed since Liz's illness in early November.

13. In-camera session

MOVED by Henry Choy to move the meeting in-camera at 5:06 p.m.

The Board moved out-of-camera and adjourned at 5:16 p.m.

14. Next meeting – Wednesday, January 13,

15. Adjournment – at 5:16 p.m