

**VICTORIA BALLROOM DANCE SOCIETY  
BOARD OF DIRECTORS' AGENDA  
TUESDAY, MAY 8, 2018 6:30 PM  
@the home of Doug Anderson  
3404 CEDAR HILL ROAD**

In attendance: D. Anderson (Chair), L. Frick, T. Webber, J. Hood, C. Southern  
Regrets: S. Montgomery, L. Ryder

**CALL TO ORDER**

- Meeting was called to order at 6:32 p.m.

**ADOPTION OF AGENDA**

- Agenda adopted, as presented.

**DECLARATION OF CONFLICT OF INTEREST**

- None declared.

**APPROVAL OF MINUTES** – April 11, 2018

- Minutes of April 11, 2018 were circulated. No errors or omissions.  
MOVED BY: J. Hood and SECONDED BY: T. Webber to approve the minutes as presented. CARRIED

**BUSINESS ARISING FROM THE MINUTES**

- Nothing to report.

**REPORTS**

**Review Calendar of Events**

- Nothing scheduled for May, June or July

**COMMITTEE REPORTS:** Please report your committee member names, if changed

**Finance** - Chair Linda Ryder (Members Thomas Webber, Douglas Anderson)

- Finance report, income statement and balance sheet were circulated.
- Coast Capital Visa application: Coast Capital requires one of the signing officers to act as guarantor for the credit card. As signing officers will change periodically, it was suggested that Coast Capital be asked if it would be possible to arrange an offsetting deposit (e.g. small GIC) as guarantee.  
ACTION: L. Ryder to check with Coast Capital to ask about GIC as guarantee for Visa card.
- First Data account: Deposits from First Data are still going to old bank account.  
ACTION: S. Montgomery to complete forms to change First Data deposits to new bank account.
- Thrifty's Smile Card fundraiser: VBDS is approved for the Smile Card program for another year to Apr 2019.

**Community Outreach** –Chair Thomas Webber (Members Bob Adams)

- Community Outreach report: prepared by Bob Adams was received. Special thanks to be conveyed to instructor Wanda Kivitt for her commitment to the dance program at Doncaster Elementary and Oak Bay High School.
- New opportunity: There may be opportunity to reach out to the LGBTQ community. For example, a demo at the Pride celebration.

**Dance** – Chair Liz Frick (Members Cathy Hodson, Dale Morrissette, John Putters, Steve Montgomery, Ildiko Fashoway)

Monthly dances

- Approximately 39 attendees at the Spring dance on Apr 21 at the Chief & Petty Officers mess in Esquimalt. Anthony Thompson provided the music (contemporary/ballroom).
- Approximately 38 attendees at the May 5 Newcomers Dance. Journey Hood provided the music (contemporary/ballroom). Was encouraging to see lots of new faces at the dance.

- Next monthly dance is on May 19. Proposed dances in June were discussed – whether to have a separate Newcomers Dance or a combined dance.

ACTION: L. Frick to check with the Dance volunteers for their preference/availability in June.

#### Dancing in the Square update

- MC2 and Stephanie Greaves trio have been confirmed (2 performances each). DJs for the remaining 3 sessions to be confirmed.
- Instructors Wanda and Taneya booked for workshops in July (Wanda two and Taneya two). Wanda may also be available for Aug 6 (BC Day). She will advise closer to the date.
- Instructors for workshops in August and VBDS MC for each event still to be determined. It was suggested that Doug Anderson, as President, MC the first session on July 9.
- It was reported that the budget from City of Victoria is nearly expended on the 4 bands and 4 instructors. Balance of \$200 remaining. Additional funding is needed to pay for DJs.

MOVED BY: J. Hood and SECONDED BY: T. Webber to approve additional funding in the amount of \$75/night for the DJs. CARRIED

ACTIONS: L. Frick to follow-up with DJs for availability and with VBDS members for availability to act as MCs. T. Webber to check with Diane for availability to act as MC at one of the events.

L. Frick/L. Ryder to prepare invoice for the City of Victoria by June 29 and to confirm technical requirements.

#### New Year's Eve dance update

- Commodores and the Chris Millington Band were contacted and neither is available for New Year's Eve. Other suggestions for bands were discussed (e.g. Stephanie Greaves), along with places to advertise, if needed.

ACTION: L. Frick to contact Stephanie Greaves to provide examples of song sheets/dances, to discuss budget and whether her band (in an expanded format) would be interested/available for New Year's Eve.

#### **Governance** – Chair Thomas Webber (Members Liz Frick, Bob Adams)

- Focus of Committee's work is reviewing the VBDS bylaws for consistency with the new Societies Act (i.e. as a "member funded society") and identifying possible issues/motions/special resolutions to be brought forward at the AGM in November.

ACTION: Governance Committee to present recommendations for the AGM at the Sept. board meeting.

#### **Marketing & Promotions** – Chair Steve Montgomery (Members Douglas Anderson)

- No report. S. Montgomery away.

#### **Membership** - Chair Journey Candice Hood (Members Steve Montgomery)

- Next set of Introduction to Ballroom Workshops scheduled to start this week.

#### **Standards and Classes** – Chair Douglas Anderson (Members Steve Montgomery)

- Issues with Session 6 schedule were discussed.

ACTION: D. Anderson to follow-up with Wanda Kivitt to discuss revisions to classes/schedule for Session 6. C. Southern to update schedule, web site, newsletter, etc.

#### **OFFICE ADMINISTRATION** – Christina Southern - hours for April 2018

- 57 hours for the month of April.

#### **NEW BUSINESS**

- Practice DJs: Ways to build on volunteer DJs for Wed & Fri practices was discussed.

ACTIONS: D. Anderson to compose/send e-mail to members only seeking volunteers to help with the music at practices.

J. Hood to contact Dave Killion for his interest/availability to assist once a month.

#### **NEXT MEETING**

- Next meeting to be held on Tuesday, June 12, 2018.

#### **ADJOURNMENT**

- The meeting was adjourned at 8:07 p.m.