# Victoria Ballroom Dance Society Board of Directors Meeting Cedar Hill Rec Centre

# MINUTES Wednesday, 18 May 2016 6:30pm FINAL VERSION

Present: Steve Montgomery (Chair), Neil Fleischmann, Bob Adams, Clare Martin, Grace Sneddon,

Malcolm Sneddon.

Others present: Leanne – CVV Magazine

### **Opening Business**

Call to Order: Steve called the meeting to order at 6:39pm

Leanne from CCV Magazine shared an outline of her proposal for upgrading the website/online media/social media/& promotions.

Adoption of the Agenda: Approved

#### **Review of Minutes:**

Meeting of 13 April 2016 –deferred until June meeting Meeting of 09 March 2016 – deferred; Diana is still unable to transcribe her notes due to her injury

President's Report (Steve M)

#### **Reports of Committee & Officers**

- 1. Long term planning (Steve M) to be addressed under New Business as part of the discussion of the agenda for 25 May Extraordinary General Meeting.
- 2. Governance (Bob A)
  - **a.** Steve Hutchings has resigned from the governance committee; the board has noted, thanks him for his work, and accepts his resignation.
- 3. Treasurer's Report (Grace)
  - **a.** Grace has provided a table showing the income and expenses related to classes from Fiscal Years 2015 and 2016 which shows the total loss to the club of \$15450 forecast for classes in 2015-16, compared to a profit on classes of \$11,700 in 2014-
    - 15. To be sent out to membership before midnight 19 May.
- 4. Promotions & Marketing (Steve M)
  - **a.** Recommendation that funds to pay for the updates to the website and promotions to be accessed from the Hodgson Memorial account.
  - **b.** Noted that a request was made that Leanne show her presentation to the Board before presenting to the members EGM
- 5. Dance Committee (New Year's Dance)
  - **a.** Proposed budget from Lee and Shelley the board accepts their budget with the previso that Lee & Shelley update the Treasurer with monthly updates, and cc'ing the Secretary with the reports and budgets. **Approved**

- **b.** In answer to a question from Dianne Duruissea regarding their music at the dance demo they are doing at the Marriott on the 28<sup>th</sup>, Neil will contact her with the details.
- 6. Administrator's Report (Diana)
  - a. Hours deferred due to Diana's absence.
- 7. Standards & Classes Committee (Steve)
  - **a.** Looking at summer workshops
    - a.i. Bronze and above and Beginner Pre-Bronze
    - a.ii. Two 5 week workshops technique and floor craft for lead and follow
    - a.iii. Dancing in the Square 3 Mondays in July and 3 Mondays in August except the long weekends. 11,18,25 July, 8,15,22 August
    - a.iv. Intro to Ballroom classes, 26 August, 2,9 September
    - a.v. Fall sessions to begin Sunday, 11 September
- 8. Youth & Family Outreach (Bob)
  - **a.** Oak Bay club re-started and they performed at a large recital. Appeared to show good potential.
  - **b.** Gordon Head still looking possible.

## Other Business Arising from the Minutes

#### **New Business**

Agenda for 25 May Member Meeting

Suggestion to engage Sharlene to facilitate the meeting – **Approved Unanimously** Email from Katherine McDonnell regarding advertising the Victoria West Coast Swing Collective in the VBDS newsletter - **Approved** 

Date, Time, & Location of Next Meeting Adjournment (time to be noted) 9:37pm