

**Victoria Ballroom Dance Society**  
Board of Directors Meeting  
FINAL Minutes  
Cedar Hill Rec Centre  
Wednesday, 09 November 2016  
**(Version #3 of 05 March 2017)**

**Present:** Steve Montgomery (President), Neil Fleischmann, Robert Adams, Louise Stevens, Clare Martin, Christina Southern, recording secretary

**Opening Business:**

Steve called the meeting to order at 6:41pm

**Adoption of Agenda:** Add continue competitive practise to New Business, (Neil)  
Renewal and extension of insurance to #9. (Bob)  
Changes to AGM and EGM minutes as they currently appear on website (Steve H.)

**Review of Minutes:**

**Board Meeting 12 October - Approved**

**President's Report**

Much has been achieved by this Board of Directors over the last 11 months and we should all be extremely proud of those accomplishments. The Board has had many personal attacks during this time from a small minority of VBDS members. I don't believe that this disruptive behaviour has yet ended and so we need to prepare for the worst and hope for the best.

When I took over as President, I was often reminded of a so called divide of the "Old" and the "New." I like to consider that the side I chose to be on was a third option and that was the side of "What is best for Our Membership." I believe we have had that in mind for the last 11 months and although it may be a little too soon to be too optimistic, I feel some of the results we are seeing tell me that we are heading in the right direction for the first time. One example is our Bronze Foxtrot Class in Session 2 has over 20 registrations. Considering that last year our Pre-Bronze Classes only had about 5 registrations on average, this is definitely encouraging.

We also have numbers in the twenties for the Sunday Newcomer 1 and Intermediate Classes and 16 for the Newcomer 1 Monday Class. Something is definitely beginning to happen and to be honest, there are still a few things to put in place that will impact our progress even more!

We have much to discuss with the AGM upon us in just 2 weeks so let's get started.

**Reports of Committee & Officers**

**1. Promotions & Marketing**

- a. The motion from 12 October meeting for Steve to spend up to \$150 with Idea Zone was not needed as he was able to do it free of cost.
- b. Motion to allow Steve to spend up to \$50 for advertising for the NYE dance

**Approved Unanimously**

## 2. Dance Committee

- a. Newcomer dance on 5 November successful
- b. 19 November – Club Closed Demo, Cedar Hill Rec.
  - b.i. Star Light Theme \$60-\$75 for food and decorations
  - b.ii. Admission \$7.50 per person
- c. New Year's Eve
  - c.i. Shelley & Lee working out the duties

**Motion: That Dance Committee be given \$50-\$60 for decorations and refreshments.**

**Accepted**

## 3. Administrator's Report

- a. Hours: 40 to date
- b. Class lists, membership lists being updated and loaded for emails

## 4. Standards & Classes Committee

- a. Mixed responses in Session 2
  - a.i. Open Latin has 6 members – should have been cancelled
  - a.ii. Much discussion was had about the 5 and 7 week class structure
  - a.iii. Agreed that we will find a way to keep the classes in line with the formula to assess the size, and make adjustments accordingly
  - a.iv. Will also work out a better mechanism for timely communication

**Motion: Find a way to get more timely reporting on class sizes in order to evaluate success, and work out a better mechanism for communication between Board and Dance Committee**

**Accepted**

## 5. Youth & Family Outreach

- a. Under way at Oak Bay High. They will do one presentation at their Dance Day Recital.
- b. Yet to start at Doncaster – late November. They would like to perform at a future VBDS dance or competition.
- c. Stelley's is on hold until they can find more interest
- d. Chrissy to see if Oak Bay High has a Facebook page for the Ballroom Dance Club— we need to connect with them. Also she will set up a new tab on Website (Steve to help).

## 6. Governance

- a. Focus on preparing Governance issues for the AGM

## 7. Treasurer's Report

- a. Bookkeeper – contracted with Obara & Company for the bookkeeping and financial statements for the fiscal year
- b. Preliminary Financial Statements for 2015-2016 Fiscal year
  - b.i. Bob to prepare a Draft to be approved at the meeting next week
- c. AGM Resolutions
  - a) ORDINARY RESOLUTION #1: Setting the Annual Membership Dues for VBDS (submitted by the Board; the Board recommends Members support this Motion) BE IT RESOLVED that effective immediately, the annual dues for regular membership be set at \$65 per annum, and that the rate for eligible students and disabled persons

be \$35, with the exception that members who are joining for the first time, or former members rejoining after an absence of more than 1 year from the expiration of their last membership year, may have their memberships pro-rated, such that if they join after December 1 the fee will be \$45 for regular members and \$25 for the student/disability rate, and if they join after March 1 the fee will be \$25 for both the full rate and the student/ disability rate.

b) ORDINARY RESOLUTION #2: Annual Decision on Appointment of an Auditor (submitted by the Board; the Board recommends Members support this Motion) BE IT RESOLVED that VBDS appoint no auditor for the 2015-16 fiscal year.

- c.i. Move that wording be accepted and recommended to the members at the AGM **Approved Unanimously**
- c.ii. Move that resolution #2 be approved **Approved Unanimously**

**8. Spring event with charity.**

- a. Louise is looking at when an event will work, and if we have a current booking at the Victoria Conference Centre

**9. AGM Nominating Committee**

- a. Met and interviewed one member so far.
- b. Insurance-Directors

**Motion to pursue Officers and Directors Liability Insurance**

**Approved Unanimously**

**Other Business Arising from the Minutes**

Formal approval of Members and Honorary Members (see list of Honorary Members below)

- o Move that the Board accept the VBDS membership and honorary Members of the Society **Approved**
- AGM – 23 November – announcements have been made, proxy forms have been sent out
  - o Agenda and Resolutions
  - o Post proposed agenda at the practices
  - o Nominating Committee (see report from above)
- Simone Connor from Make-A-Wish presentation deferred to 16 November meeting
- New business cards – Clare made very basic card to hand out at the 22 October demos, and will work with Chrissy to improve it.
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**New Business**

- Changes to AGM 2015 and EGM 2016 minutes
- Move that we continue with the Sunday morning competitor practises that they pay for
  - o **Approved Unanimously**

**Date, Time, & Location of Next Meeting – 16 November, 7pm, Cedar Hill Rec Centre**

**Adjournment 9:37pm**

**VBDS Honorary Members:**

Wanda Kivitt

Elizabeth Smailes

Victor Golubkov

Ron Smailes

Chrissy Southern – Administrative Co-ordinator